



NORTH AMERICAN UNIVERSITY

Sports Information Statistician Student Assistant

NAU's UMCR department seeks a Sports Information Statistician Student Assistant. This role involves tracking game statistics, updating team records, and supporting sports media coverage for game days. Perfect for a sports-enthusiast student with strong attention to detail and interest in live stats, data, and game-day operations.

Job Title:	Sports Information Statistician Student Assistant
Hours/week:	Up to 20 hours/week
Employment Period:	2024-2025 Fall/Spring/Summer
Supervisor:	Justin Jackson
Department:	UMCR
Rate of Pay:	Undergraduate \$10 per hour, Graduate: \$12 per hour
Schedule:	Flexible with student's class schedule
Location:	On campus – 11929 W. Airport Blvd. Stafford, TX 77477
Evaluation:	30-day evaluation

Duties and Responsibilities:

- Record, update statistics for all NAU sports teams during games, practices, and other relevant events.
- Assist with live in-game statistical recording, ensuring accuracy & timely updates for fans and media.
- Analyze and prepare statistical reports for coaches, athletes, and media, including post-game summaries and season recaps.
- Collaborate with the UMCR team to publish stats and game highlights on the Stallions' website and social media platforms.
- Assist in creating and updating media guides with accurate statistics and historical data.
- Regularly review stallions.na.edu for statistical accuracy & suggest improvements as needed.
- Be present at sporting events to gather real-time data & assist with media material collection
- Work closely with the streaming team during home games to ensure accurate stat integration.

Minimum Job Requirements:

Must meet student employee eligibility requirements located at NAU Student Employment Eligibility. **Must qualify for FASFA Work Study.** Must be an NAU student in good standing with the University and must have and maintain a minimum of 2.75 NAU cumulative GPA. Must meet student employee eligibility requirements located [here](#).

Knowledge and Skills Required:

- Ability to understand and accurately record sports statistics.
- High attention to detail, especially under time-sensitive conditions.
- Experience with Microsoft Office, particularly Excel, statistical software & data entry platforms.
- Excellent verbal and written communication skills.
- Extremely reliable, punctual, and professional, with a strong commitment to confidentiality.
- Ability to work both independently and as part of a team.
- Familiarity with website monitoring, social media, and digital content management.
- Knowledge or experience in sports is preferred, but not required.

To Apply:

Email your resume to jjackson2@na.edu and include your availability to work (Mon-Fri) in your message.

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